

MARLINGFORD & COLTON ANNUAL PARISH COUNCIL MEETING

Councillors are requested to attend the meeting of the Parish Council
to be held at Colton Village Hall, 14th May 2024 at 8pm

AGENDA

1. To elect the chairman – chairman to sign the declaration of acceptance of office
 2. To elect the vice-chairman
 3. To consider accepting apologies for absence
 4. To receive declarations of interest on items on the agenda and consider any requests for dispensations
 5. To consider planning arrangements to the Clerk
 6. To consider financial delegation Arrangements to the Clerk
 7. To nominate a Member to Inspect the Cash Book
 8. To consider Co-opting a Councillor
 9. To agree the minutes of the Parish Council meeting held on 12th March 2024
 10. Open forum for Public Participation: an opportunity to hear from the public
 11. Matters arising from the minutes of the last meeting
 12. Any time limited correspondence – for information only
 13. To receive a Highways update
 14. Consideration of revised Standing Orders
 15. Consideration of revised financial regulations
 16. Planning
 - a) [2024/1040 | Phase two of Food Enterprise Park \(South Norfolk\) | Food Hub Site \(Phase 2\), Land North Of Church Lane Easton Norfolk \(southnorfolkandbroadland.gov.uk\)](#)
 - b) Any received after the publication of the agenda
 - c) To note delegated responses to;
 - i) [2024/0778 | Retention of converted shipping container & conversion of existing outbuilding. Short-term letting of main house | Manor Barn Norwich Road Colton Norfolk NR9 5BZ \(southnorfolkandbroadland.gov.uk\)](#)
 - ii) [2024/0885 | Retention of 1 additional caravan on existing plot to make a total of 3 caravans of which no more than one will be a mobile home and a visiting space for a touring caravan | Mobile Home West Of Cobweb Cottage Norwich Road Colton Norfolk NR9 5BX \(southnorfolkandbroadland.gov.uk\)](#)
 - iii) [2024/1006 | Demolish existing rear conservatory. Erection of new garden room to rear | Waterfields Bawburgh Road Marlingford Norfolk NR9 5AG \(southnorfolkandbroadland.gov.uk\)](#)
 - d) To hear of any planning decisions made by South Norfolk Council
 17. Financial matters
 - a) To consider the Internal Auditor's report for year ending 31 March 2024
 - b) To agree the accounts for year ending 31 March 2024
 - c) To consider whether to exempt from an external audit and if so to authorise the Clerk and Chairman to sign the form
 - d) To consider the assertions on, and complete, the Annual Governance Statement 2023/24 and to authorise the Clerk and Chairman to sign
 - e) To consider and approve the Accounting Statements 2023/24 and to authorise the Chairman to sign.
 - f) To authorise payments for May 2024
 - g) To note payments made since the last meeting
 - h) To note receipts received
 - i) To discuss and renew the renewal of the Council's insurance
 - j) To note the financial summary
 - k) To receive a banking update
 18. To receive an update on footpath issues
 19. To receive an update on the Deliberators
 20. Any other urgent business to be noted
 21. To invite submissions for any items for inclusion on the next agenda
 22. To confirm that the next Parish Council Meeting will be held on 9th July, 7pm, venue tbc
- Signed: *María Hutson*, Clerk to the Parish Council
7th May 2024